



rental application

2040 Bancroft Way, Suite 301 • Berkeley, CA. 94704 Tel 510.900.5200 | Fax 510.883.1354
www.squareonemanagement.com

PROPERTY INFORMATION			
Property address:			Apartment #:
Apartment type: Studio 1BR 2BR 3BR	Requested move in date:		Monthly Rent: \$
APPLICANT INFORMATION			
First:	Middle:	Last:	DOB:
Phone:	Email:	SSN #:	DL#:
APPLICANT RENTAL HISTORY			
Current address:		City:	State: Zip:
Landlord:	Phone:		How long?: yr.- mo.-
Previous address:		City:	State: Zip:
Landlord:	Phone:		How long?: yr.- mo.-
EMERGENCY CONTACT			
Name :	Relationship:	Email:	Phone:
ALL OTHERS WHO WILL OCCUPY UNIT:			
Name:	Relationship:		
Name:	Relationship:		
Name:	Relationship:		
Name:	Relationship:		
APPLICANT EMPLOYMENT INFORMATION			
Current employer:		Occupation:	
Employer address:		City:	State: Zip:
Phone:	Supervisor:		How long?: yr.- mo.-
APPLICANT INCOME			
Basic employment income: \$		Other income: \$	
School financial aid: \$		Total income: \$	
ACCOUNTS			
Bank name:	Checking#:	Savings#:	How long?: yr.- mo.-
REFERENCES			
Name:	Relationship:	Email:	Phone:
Name:	Relationship:	Email:	Phone:
<p>Applicant represents that the above is true and correct and authorizes Owner to process this application. Applicant understands the process may include an interview, credit check, criminal background check, contacting references, employers, agents or landlords. The processing of this application is conditional on applicant's payment of *\$35.00 non- refundable fee processing fee (<i>Pursuant to California law you have tenant screening (application) fee rights including a refund of unused portions of the fee, a receipt for the fee and a copy of your credit report</i>). If application is not accepted, Owner shall notify Applicant of the decision within a reasonable date. Applicant understands that the Owner has made no commitment to rent to Applicant any available unit until so notified. Owner shall notify applicant by phone and/or leaving a message which shall be deemed sufficient as a notice of application approval. The unit will be reserved under verbal agreement for three business days by which time; Applicant supply and all requested documents including all outstanding amounts due such as the security deposit in the form of certified funds (a cashier check and/or money order) and sign the rental agreement.</p> <p>If applicant fails to execute their duties as described above within three business days, the unit shall no longer be reserved and owner shall retain the non-refundable application processing fee.</p> <p>By signing below you the Applicant declare under the penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent eviction.</p>			
*Signature of applicant:			Date: